

Intended Outcome of the System

The intended outcome of our Information Security Management System (ISMS) is to protect and preserve information assets to an appropriate level in the following:

Confidentiality: *Ensuring the information is accessible only to those who are authorised to have access*

Integrity: *Safeguarding the accuracy and completeness of information and processing methods*

Availability: *Ensuring access when required*

Our Promise

Diligence and due care will be taken in keeping safe information that we receive and hold from customers, staff and other stakeholders. We will only make such information available to those who need to see it and we will strive to ensure that all the information that we keep is required, complete and accurate.

Objectives

Minimise undesired effects by identifying, reducing or preventing the impact of internal and external threats and vulnerabilities and to ensure:

- business, regulatory, legislative and information security requirements are understood and met;
- that measurable Information Security objectives are identified, monitor and improved;
- integrity of our ISMS is maintained when changes are planned and implemented;
- staff are aware, trained and competent in fulfilling their contribution to protect our information;
- that we remain vigilant in an environment of constantly evolving threats;

The ISMS is designed to ensure that our widely geographically dispersed business can operate with world leading efficiency and effectiveness.

Continuous Improvement

Quicklink are committed to the ongoing improvement and review of our ISMS. This policy will be reviewed annually as part of the Management review of the system.

Richard Rees, CEO